



## **EMPLOYMENT OPPORTUNITY (Internal/External)**

### **Program Coordinator – Mental Wellness Team Shibogama First Nations Health Authority**

#### **Program Description**

The Shibogama Mental Wellness Team (MWT) is a specialized consultative team of professionals knowledgeable in the areas of social work, psychology, Indigenous knowledge and healing, and mental health and addictions. The team will work with the leadership and front line workers of the Shibogama communities to meet the following objectives:

- Improve access to needed specialized services where gaps exist
- Enhance knowledge, skills and capacities of community front line workers
- Provide support via a team approach of consultation, clinical supervision, coaching and mentoring.
- Build and/or strengthen bridges between traditional and mainstream approaches to wellness.

Services and activities to support these objectives will include:

- Supporting community crisis prevention, through early intervention.
- Addressing the needs of high-risk individuals with complex mental health issues by providing coordinated, multi-disciplinary mental health supports and interventions.
- Providing pre-crisis surveillance to prevent and/or reduce the level of impending crisis and to ensure Health Directors, Chiefs and Councils as well as local and regional partners are informed and prepared to provide required response.
- Engaging and being a part of the broader network of supports that include treatment centers, mental health crisis intervention teams and other community based services as well as link with federal and provincial governments to facilitate care coordination and improve access to culturally appropriate quality care.
- Mobilizing the team based on requests from First Nation communities affected by crisis.
- Providing culturally appropriate, direct crisis response services.
- Providing indirect, culturally appropriate, crisis response support to develop the capacity of individuals and communities to respond to and manage crisis.
- Developing criteria for crisis intervention and develop crisis protocol plans in collaboration with the member communities and other responsible agencies (e.g. provincial health services/emergency response, Health Canada (NIHB).

#### **Responsibilities of the Program Coordinator Position**

- Maintain and enhance formal partnerships with the Shibogama First Nation Communities.
- Foster community collaboration, involvement and support and ensure the team is responsive to the needs and goals as identified by each community.
- Participate in the recruitment, development and implementation of the specialized Mental Wellness Team.

- Provide administrative supervision to the Mental Wellness Team Staff and ensure effective day to day smooth operations.
- Work closely with community-based case manager to ensure that service referrals are addressed in a proficient and effective manner and clients access appropriate counselling and treatment services.
- Participate in interagency planning and service coordination activities as directed by the community to improve and enhance service continuity and effectiveness for client.
- Coordinate a comprehensive program evaluation process under the guidance of the advisory circle and member communities.
- Ensure regular monthly staff meetings occur which includes team debriefings and self-care opportunities.
- Ensure culturally appropriate knowledge transfer, capacity building, support advice, consultation/training is provided to frontline staff working in the member communities.
- Travel to member communities on a regular basis to strengthen and enhance relationships.
- Collaborate with the Advisory Circle to ensure that culturally appropriate service needs are being met for the member communities.
- Ensure financial accountability of the project by monitoring the financial records, adhering to the approved budget, and ensuring expenditures conform to the approved budget.

#### **Required Qualifications**

- Master's level degree and/or Bachelor's degree preferred in one of the helping disciplines from a recognized university/college.
- Two years management and administration experience in First Nations' health services/mental health and addictions services.
- Five years direct service experience in the area of mental health and addictions.
- Knowledge and experience in working with First Nation, provincial and federal government systems of health.
- Fluency in Oji-Cree is preferred.
- Excellent written and oral communication, interpersonal and leadership skills.
- Thorough understanding of Indigenous approaches to healing and wellness approaches.
- Training related to trauma-informed practices appropriate to Indigenous communities.
- Sound financial management experience.
- Excellent time management and the ability to work under pressure and meet deadlines.
- Sound proficiency in current IT applications.
- Willingness and ability to travel to remote First Nation communities.
- Valid Ontario Driver's License and access to a reliable vehicle.
- Membership or membership qualification in a recognized provincial regulatory body.
- Successful candidate must provide a clean, current CPIC and VSS.

**Term:** Full-time position

**Anticipated Start Date:** December 4, 2017

**Location:** Sioux Lookout

**Salary:** Is based on qualifications and experience

**Application**

Applicants must include a cover letter, resume, two references indicating most recent employer, certificate of qualification and a recent CPIC and VSS. In accordance with the Freedom of Information Act, applicants must provide a signed and dated statement authorizing SFNHA personnel to contact references.

**Application Deadline:** November 24, 2017 at 4pm

**Applications must be directed to:** Allan Brown, Health Director  
Shibogama First Nations Council  
P.O. Box 449, 81 King Street  
Sioux Lookout, ON P8T 1A5  
PH: (807) 737-2662 ext. 2236 FAX: (807) 737-4099  
E-MAIL: [allanb@shibogama.on.ca](mailto:allanb@shibogama.on.ca) Website: [www.shibogama.on.ca](http://www.shibogama.on.ca)

Email and faxed resumes along with the required documentation will be accepted. Only those interviewed will be contacted. We wish to thank in advance all those who submit applications.

**ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED**